**Plan International**

**Sudan**

The Nile Tower, Fourth Floor

Block 10, Building #20, Street 63

Alimtedad, East Khartoum

PO Box 528, SUDAN

**Date**: Thursday, April 15, 2021

To: ……………………………………………………………….

Address:……………………………………………………

Tel: ……………………….……………………………………….

SUBJECT: Invitation To Bid (ITB)PIS/KRT/04/(0019)- 2021

**Plan International Sudan** invites bids for the following under listed items:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **DESCRIPTION** | **SPECIFICATION** | **SIZE** | **Unit**  | **QTY** |
| 1 | Arabic exercise books 64 pages good quality  | Arabic exercise books 64 pages good quality  | Standard  | Dozen | 13297 |
| 2 | Pens good quality  | Pens good quality  | Standard  | Pcs | 13297 |
| 3 | Pencils good quality  | Pencils good quality  | Standard  | Pcs | 13297 |
| 4 | Rulers good quality | Rulers good quality | Standard  | Pcs | 13297 |
| 5 | Rubber good quality  | Rubber good quality  | Standard  | Pcs | 13297 |
| 6 | Sharper good quality  | Sharper good quality  | Standard  | Pcs | 13297 |

**Please provide samples with your offer.**

**Note: Delivery destination directly to Plan White Nile State.**

**Requirement:**

**All bidders should observe the following conditions:**

* **Valid Company or supplier registration document from concerned authority (copy).**
* **Price currency should be in Sudanese (SDG)**
* Please indicate on the bids whether you are VAT registered or not. If VAT registered, then please provide VAT number & coy of Certificate or in not please provide exemption letter from authority.
* All offers must be stamped and signed by the supplier
* bids **must** be delivered to **Plan International Sudan** offices in sealed envelopes/ or through email before the closing date.
* All bidders must indicate the delivery Period in their offer.
* All items should conform to the quality required and be properly packed.
* All suppliers are expected to deliver the purchased items to **Plan International Sudan** White Nile State Office.
* Payment will be made **after** satisfactory delivery of items, unless otherwise stated.
* Please note that this Invitation To Bid not an order but an invitation to treat.
* Please indicate prices validity period

Interested companies, and enterprises can obtain tender dossier from Plan International Sudan office during working hours from **08:00** am to **04:00** pm or can download from <http://www.sudanbid.com/>

Tender envelopes should be sealed in red wax and submitted to Plan International-Sudan Office, located at Alimtedad St.63, Khartoum East, Nile Tower, Fourth Floor, Box: 528 Sudan, Tel: 0183231905/0183231906. Email address:

Sudan.procurment@plan-international.org or Ahmed.Ibrahim@plan-international.org

The deadline for submission of tenders is April 28, 2021 at 04:00 pm.

**Plan International Sudan** reserves the right to award all, part or none of the contract for the under listed items at its discretion**.**

**Plan International Sudan** is not obliged to award the contract to the bidder with the lowest price